

Region V USJCI Senate Guidelines

Standing Rules

Amended June 26, 2023

Policy I Name and Association

Section. 1 The name of this organization shall be the Region V JCI Senate and will include such State organizations as outlined in the U.S. JCI Senate Bylaws.

Section. 2 The organization shall be governed by the Constitution and Bylaws of the U.S. JCI Senate and these policies set forth by the Region V JCI Senate.

Policy II Purpose: OUR MISSION IS TO FOSTER FRIENDSHIPS AMONG SENATORS WHILE SUPPORTING THE JCI MOVEMENT

Section. 1 The main purpose of this organization will be to promote and enhance friendships using cooperation and socialization programs and projects, within Region V.

Section. 2 Regional V projects or programs may be adopted by a vote of Region V Board of Presidents.

Section. 3 Region V organization will be affiliated with the U.S. JCI Senate and will endeavor to assist, upon consideration, all National and International JCI and JCI Senate groups.

Policy III Government

Section. 1 The government of this organization shall be vested in a Board of Presidents comprised of a Region V Vice President, State Presidents of Region V or designee in the absent of a state president and shall be subject to the will of the membership.

- A. The current State Presidents or designee shall be voting members of this body. The Region V Vice President shall only vote in the case of a tie.
- B. The Region Vice President shall be responsible for approved Region V projects, programs and financial plans.

Section. 2 Appointments may be made by the Region V Vice President. Appointments by the Vice President may include Secretary, Treasurer, Chief of Staff, Protocol, Public Relations, Webmaster, Return the Favor, Region Party, Fundraising, Chaplain, Products, Foundation Rep., Parliamentarian, Convention Coordinator, Photographer, Newsletter Editor, Future Directions, and others deemed necessary. All appointments shall serve at the pleasure of the Vice President from July 1st to June 30th of the following year.

- A. Secretary/Treasurer may be appointed as one position and may remain filled by the same individual from year-to-year for the purpose of continuity.
- B. Future Directions Representative shall be appointed in accordance with current US JCI Senate By-Laws.
- C. A Senator "in good standing within any state" from Region V may be appointed to any position.

Section. 3 Region V Advisor shall be an ex-officio appointment, with the duties of:

- A. Relating with other states and regions for the purpose of coordination and communication concerning events, appointments and candidates at the U.S. JCI and Region V JCI level.
- B. Advise with respect to the U.S. JCI Senate politics and report to the Board of Presidents or their representative of the Board of Presidents.
- C. This appointment shall be made by the Incoming NVP with consent of the Incoming State Presidents. This appointment shall be made prior to or at the USJCI Senate annual meeting.
- D. Region V Secondary Advisor appointment shall be made by the Incoming NVP with consent of the Incoming State Presidents. This appointment shall be made prior to or at the USJCI Senate annual meeting.

Section. 4 It is considered the responsibility of each member of the Board of Presidents to attend all Board of President and membership meetings. Meetings shall be announced by the Region V Vice President in advance.

Section. 5 Vacancies on the Board of Presidents shall be filled in accordance with current USJCI Senate By-Laws or the corresponding state by-laws or policies.

Section. 6 A quorum of the Board of Presidents shall require 4 members of the Board of Presidents or their designee. All issues of the Board of Presidents shall require a majority vote of the Presidents or designee present. In the event of a tie, the Region V Vice President shall cast the deciding vote.

Section. 7 Each state in Region V will be provided with two votes, as delegated by their individual state bylaws and/or policies. Voting by the state's delegates will be required for the approval of all resolutions, policy and election of a Vice-President.

A. All voting delegates shall be declared during a roll call at the beginning of each business meeting. If a state has only 1 delegate in attendance, they will have 1 vote. B. All issues requiring a vote shall be done by a roll call vote.

C. The election of a Vice-President shall require a majority vote of the state delegates present once a quorum has been established. In the event of a tie, the Region V Vice President will cast the deciding vote. A quorum for the purposes of electing a Region V Vice president shall require 6 qualified state delegates in attendance.

D. A quorum to consider issues regarding (*Resolutions & Policies*) shall require 7 qualified voting delegates.

Policy IV Elections

- Section. 1 The annual elections for Region V Vice-President shall be held at the Spring Fling Meeting of the Region V JCI Senate.
- Section. 2 “At the annual election meeting, Region V shall conduct its own election for Regional Vice President in a caucus convened for that purpose”. This meeting shall be in accordance with current US JCI Senate by-laws. Chair for this caucus shall be the Region’s outgoing Vice President, or in that officer’s absence, a replacement appointed in accordance with current USJCI Senate by-laws. In the absence of USJCI Senate by-laws governing the replacement of the Chair, the immediate Past Region V Vice President in attendance shall be appointed.
- Section. 3 Due to cooperation, tradition, and expeditious planning by Region V; candidate for the Office of National Vice President, will follow a protocol, of each state taking turns to nominate a candidate from their state on a rotation system in the following order: Indiana, Illinois, Kentucky, Ohio, Michigan.
- Section. 4 If two state organizations approve a “trade” for their turn in the rotation for Region V Vice President and is in the best interest of each state and the Region, a trade may be made. The trade must be made with the state that follows in rotation. (Trade: see definitions)
- Section. 5 If any state chooses to “pass” their turn in the rotation for Region V Vice President, then the next state in rotation will be eligible to nominate a candidate for office of Region V Vice President. (Pass; see definitions)
- Section. 6 Voting will be by each state casting a maximum of two votes from their represented states designated delegates.
- Section. 7 The Region Vice President shall serve a term of one year, beginning July 1st of that year. The Region Vice President will be installed at the (annual meeting) National Convention of the U.S. JCI Senate held in June.
- Section. 8 The Region Vice President must be a member in good standing of the U.S. JCI Senate and the state they represent as a candidate.

Policy V Meetings

- Section. 1 “The Annual Meeting” shall be called “Region V Spring Fling” and held preferably in the month of March. “It is strongly recommended that this meeting be held on the third weekend in March unless unforeseen circumstances occur.” This meeting shall be convened in accordance with current US JCI Senate By-Laws. The host for this meeting shall be the state that the current Vice-President was nominated from.
- Section. 2 Special Meetings of Region V Board of Presidents may be called by the Region V Vice President or a majority of the Board of Presidents at any time to consider concerning business that would need attention. In the event the standing Region V Vice President is unable to attend then the Board of Presidents shall appoint their replacement.
- Section. 3 The Region V Vice President is encouraged to meet with the Board of Presidents on a regular basis at various State, Region V and US JCI Senate events to encourage good communications throughout the administrative year.

Section. 4 Roberts Rules of Order will govern the conduct of all meetings of the Region V JCI Senate.

Policy VI Duties

Section. 1 Region V National Vice President

- A. Shall conduct all meetings of the Region V JCI Senate and shall represent the Region at all U.S. JCI Senate Official Board Meetings and report back to the Board of Presidents.
- B. The Region Vice President elect may present the planned year's program to the incoming Board of Presidents prior to July 1st of their year.
- C. Should keep in communication with the Board of Presidents, Regional Appointed Officials and elected or appointed U.S. JCI Senate Officials throughout the year.
- D. Recommended to visit each state, when possible, (a minimum of once), at any official State or Regional function hosted by that state.
- E. Shall prepare a written agenda for the Spring Fling meeting available to all attendees.
- F. Recommended to submit articles to all Mentors, and all other official publications of the U.S. JCI Senate and Region V.
- G. Recommended to assist the host states of Regional and National Meetings in the promotion of these meetings.
- H. Provide oversight of all regional finances including but not limited to the review of all bank statements.
- I. Encouraged to ensure that a Region V newsletter or E-News will be published and distributed through electronic means during the year. (Quarterly is recommended).
- J. Encouraged to ensure a Region V Website be maintained with current information for all members to view.

Policy VII Awards

Section. 1 Each year at the Annual Spring Fling Meeting, the Region V Vice President shall present an award to the Outstanding State President. This award, established in 2002, is named in honor of Terry "Stump" Laster #58240 of Kentucky and is sponsored by the Kentucky JCI Senate. The Region V Vice President shall be limited to no more than \$50 for the cost of this award.

Section. 2 The Region V Vice President may present any other awards / gifts they feel necessary during their administration.

Policy VIII Amendments

Section. 1 These policies may be amended once a quorum has been established, by a two-thirds (2/3) vote of the qualified voting delegates present at any meeting of Region V, provided a copy of the proposed amendment has been mailed or sent through electronic means to each state organization in Region V at least sixty (60) days prior to such meeting. The notice of the proposed amendment must include the date, time, and location of said meeting.

Definitions:

Trade: One state trading rotation eligibility to the following state in rotation to nominate a candidate for Region V Vice- President. The trading state shall be eligible to nominate a candidate for Region V Vice-President the following year after such trade. (Michigan, with Indiana - Indiana with Illinois - Illinois with Kentucky - Kentucky with Ohio - and Ohio with Michigan). Any state that agrees on a trade will assume their position in the rotation per Policy IV Sec. 3 after the trade has been completed.

Pass: In the case of an eligible state wishing not to follow traditional protocol or not being able to provide a candidate for the position of the Region V Vice President. The state that's follows the passing state in rotation shall be eligible to nominate a candidate for Region V Vice-President. Any state that passes will assume their position in the rotation as per Policy IV Section 3. In the event that the following state in rotation is unable to nominate a candidate for Region VP, then the remaining states following in rotation shall be eligible to nominate a candidate.

Meeting Guidelines

The Spring Meeting will be hosted by the state that the current Vice-President was nominated from.

The next host state must make their presentation at the Spring Meeting for ratification of the State Delegates.

The host state should consider the following when presenting their bid for ratification:

- a. Cost of full registration, lodging accommodations, location, hospitality, special events, etc.
- b. Meeting and Hospitality facilities must set a minimum of 125.
- c. Room rates are to be as reasonable as possible.
- d. The selected facility should have a swimming pool.
- e. Host State should provide comp rooms and registration for the Region Vice President and the National President. Any other comp rooms will be granted at the sole discretion of the host state.
- f. A Friday golf outing should be considered for Senators and guests. The Golf course should be within a reasonable distance of facility.
- g. An agenda of weekend events shall be available upon arrival.
- h. Maps should be available of the area for things to do during the weekend.
- i. Assorted spirits, wine, beer, soda, snacks, etc. should be available at all times the hospitality room is open.
- j. Hosts should provide plenty of help throughout the entire weekend to ensure a smooth-running event.

- k. The Membership Business Meeting is normally scheduled from 9:00 am to 12:00 pm; however, the room should be available between the hours of 7:00 am to 1:00 pm on Saturday. The time period quoted above allows for memorial service ½ hour to 1 hour prior to the start of the meeting.
- l. The host facility should be able to accommodate sleeping rooms for approximately 125 people. Generally, a room block of 40-50 rooms should be set aside.
- m. The host state may include Saturday lunch as part of the registration cost.
- n. The host state shall provide a banquet dinner on Saturday night. The banquet room shall include a head table for 14 people, a podium, a video screen, and cash bar and round tables if available to seat 125 people.
- o. Host shall provide meeting space for USJCI Senate Corporate Finance Meeting.
- p. Host shall provide tables and location for USJCI Senate Foundation fund raising. (6) six feet tables. Location shall be near or in banquet room or near or in hospitality room.

All fundraising conducted at Region V Spring Meeting must be approved by the Region V Vice President.

History:

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Amended March 16, 2018